



GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MINUTES

WEDNESDAY, NOVEMBER 9, 2016

6:30 PM - High School Library

CALL TO ORDER

The meeting was called to order at 5:45 PM in the High School Conference Room by Board Vice-President Dennis Schaperjahn in the absence of Board President Jay Anderson.

CLERK PRO TEM

Motion Dennis Schaperjahn, Second Anita Crawford

To appoint Frank Ferraro, School Business Administrator, as Clerk Pro Tem in the absence of District Clerk, Linda Casatelli.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

EXECUTIVE SESSION

Motion Melodye Eldeen, Second Michelle Bombard

To go into executive session at 5:45 PM for negotiation purposes with the Galway Administrators Association.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

REGULAR SESSION

Motion Linda Jackowski, Second Melodye Eldeen

To return to regular session at 6:30 PM in the High School Library.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

BOARD MEMBERS PRESENT

Michelle Bombard, Anita Crawford, Melodye Eldeen, Linda Jackowski, Dennis Schaperjahn,

BOARD MEMBERS ABSENT

Jay Anderson, Joan Slagle

OTHERS PRESENT

Shannon Shine, Superintendent of Schools; Frank Ferraro, School Business Administrator; Jennifer Hall, Director of Pupil Personnel Services; Michael Healey, Jr./Sr.

[PLEDGE OF ALLEGIANCE](#) - was recited

[ADDITIONS TO THE AGENDA](#) - were noted

[PRESENTATION](#)

An Athletic Department Initiative Update was provided by Nate Kocak, Athletic Director.

Below are highlights of the presentation:

- An overview of 2016 Homecoming
- Fall Team Accomplishments
- Time Warner Cable Scholar Athlete - Brooke Martin
- Batting Cage - installed tentatively over Thanksgiving break
- Updated Scoreboard - installed homecoming weekend
- Additional signage to be added in the Spring
- Galway Golden Eagles Wrestling Mat - will be featured at the State Championship Meet at the Times Union Center in Albany
- Golden Eagle Athletic Card for Senior Citizens in the District
- Proposed Athletic Season Pass
- Looking Ahead - Winter Athletics

[APPROVAL OF CONSENT AGENDA](#)

Motion Melodye Eldeen, Second Anita Crawford to approve the following Consent Agenda:

| CONSENT AGENDA | | |
|--|-----------------------|----------------|
| FINANCIAL REPORTS / BOARD MEETING MINUTES | | |
| October 27, 2016 | Board Meeting Minutes | |
| CSE / CPSE RECOMMENDATIONS | | |
| Approve CSE/CPSE recommendations as presented to the Board prior to the meeting. | | |
| RESIGNATION / OTHER | | |
| NAME | TITLE | EFFECTIVE DATE |

| | | |
|----------------|--------------|----------|
| Melissa Bramer | School Nurse | 12/02/16 |
|----------------|--------------|----------|

(Continued)

NOVEMBER 9, 2016 BOARD MEETING MINUTES

APPROVAL OF CONSENT AGENDA (Continued)

| APPOINTMENT(S) | | | |
|----------------|-----------------------------|--------------|---------------------|
| NAME | TITLE | RATE OF PAY | EFFECTIVE DATE |
| Amy Derwin | GTV Advisor - Elementary | \$2,135/year | 2016-17 School Year |
| David Kenyon | Sub. Custodian/Cleaner | \$12.47/hour | 11/10/16 |

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

PERSONNEL

Motion Linda Jackowski, Second Melodye Eldeen

Award tenure to Sean Kennedy effective November 12, 2016 in the tenure area of Physical Education.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

NEW BUSINESS

Motion Melodye Eldeen, Second Michelle Bombard

Adopt the Budget Development Calendar to be used throughout the 2016-17 school year when developing the budget for the 2017-18 school year. (see attached)

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

Motion Linda Jackowski, Second Michelle Bombard

Approve a trip for student staff members involved in EMC³, Eagles Media Center, to Columbia University in New York City to attend the annual Columbia Scholastic Press Association Conference on Wednesday, March 15, 2017 - Friday, March 17, 2017 for a national gathering of students, editors, and faculty advisors.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

Motion Melodye Eldeen, Second Anita Crawford

Approve a science club trip for intermediate grade level students to the Bronx Zoo in New York City on Saturday, April 29, 2017 to learn about living organisms, to promote awareness of endangered species and to study what can be done to preserve the environment.

All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No
Funding of the trip was discussed.

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PUBLIC COMMENT

As a result of the recent Scholastic Book Fair, free books valued at over \$4,500 were provided to the School District for use primarily in the elementary school and in each of the school's libraries.

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion Michelle Bombard, Second Melodye Eldeen to adjourn at 7:20 PM.
All Voted Aye to Approve the Motion. Motion Passed. 5 YES 0 No

Respectfully submitted,
Frank Ferraro
Clerk Pro Tem

ATTACHMENT - Budget Development Calendar

ATTACHMENT
 Budget Development Calendar
 2017-18 School Budget

| DATE | | DESCRIPTION |
|--|------|---|
| November 9 | 2016 | <u>Board Meeting</u> - Budget Development Calendar to the Board for adoption. |
| November 10 - 22 | 2016 | Meet with Administrators/Supervisors and distribute Budget Guidelines. |
| December 8 | 2016 | <u>Board Meeting</u> - Preliminary Budget Presentation |
| January 5 | 2017 | <u>Board Work Session</u> – Discuss and Develop Budget Parameters |
| January | 2017 | Governor’s Budget Proposal for State Aid Distribution made available to School Districts. |
| February 2 | 2017 | <u>Board Work Session</u> - Present 2017-18 Preliminary Budget Forecast and Budget Assumptions to the Board of Education. |
| February 16 (Continued on March 9 th) | 2017 | <u>Board Meeting</u> Present 2017-18 Operational and General Support Budgets; Debt Service and Employee Benefits Budget; Instructional and Special Education Budget to the Board of Education for discussion |
| March 1 | 2017 | Submit 2017-18 Calculation for Tax Levy Limit to the Office of Comptroller, Tax & Finance and State Education Department (SED) |

| | | |
|----------|------|--|
| March 9 | 2017 | <u>Board Work Session</u> Present 2017-18 Operational and General Support Budgets; Debt Service and Employee Benefits Budget; Instructional and Special Education Budget to the Board of Education for discussion |
| March 23 | 2017 | <u>Board of Education Meeting</u> – Budget Discussion |

NOVEMBER 9, 2016 BOARD MEETING MINUTES

ATTACHMENT
Budget Development Calendar
2017-18 School Budget

| DATE | | DESCRIPTION |
|----------|------|---|
| April 1 | 2017 | Publication of 1st Legal Notice of School Budget Hearing and Budget Vote. (Published again on April 19, 26, May 3) |
| April 12 | 2017 | <u>Board of Education Meeting</u> ADOPT BUDGET & PROPOSITIONS Approve Property Tax Report Card. |
| April 13 | 2017 | Submit Property Tax Report Card to SED and Local Newspapers |
| April 17 | 2017 | Deadline for Submission of Voter Petitions for Propositions to be Placed on Ballot (30 days preceding budget vote) |
| April 17 | 2017 | School Board Candidate Nominating Petitions due in District Clerk's Office by 5:00 PM (30 days preceding budget vote). |
| April 18 | 2017 | Date of Drawing by District Clerk for Determination of Order for Listing Board Candidates on Election Ballot. |
| April 27 | 2017 | Budget Statement and required attachments made available 7 days prior to budget hearing. |
| May 2 | 2017 | Voter Registration Day |
| May 4 | 2017 | BOARD WORK SESSION / BUDGET HEARING |

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|---------|------|---|
| May 5 | 2017 | Budget notice must be mailed to eligible voters after the budget hearing, but no later than six days prior to the vote. |
| May 16 | 2017 | BUDGET VOTE / BOARD ELECTION <u>Board of Education Meeting</u> Board accepts election results after polls close and results are announced. |
| June 20 | 2017 | Statewide Budget Revote Day |
| July 1 | 2017 | Implement 2017-18 Budget |